

From: Terry Scanlan
To: Oceania Membership
Date: 17th January 2007
Subject: Oceania Conference Submissions

Australia, Fiji, Kiribati, Cook Islands, French Polynesia, Marshall Islands, Micronesia, Nauru, New Caledonia, New Zealand, Niue, Palau, Papua New Guinea, Samoa, Solomon Islands, Tonga, Tuvalu, Vanuatu, Wallis and Futuna.

SUBMISSION INFORMATION TO HOLD THE OCEANIA CONFERENCE IN YOUR CITY

Following the interest expressed already by membership, the OCEANIA executive has selected two cities in Australia as possible candidates to host the OCEANIA 2007 conference; Melbourne VIC and Brisbane QLD.

The OCEANIA executive would like VATSIM members from both cities to submit an application to host the 2007 conference. You must comply with the following criteria for your venue to be considered.

1. Have formed a committee of at least three VATSIM members from your city to manage the submission and assist in its implementation.
2. Nominate one key person who will be responsible for communicating with OCEANIA Convention Staff.
3. Have researched and submitted for consideration a suitable venue to hold the convention. This venue should be capable of seating up to 100 people in comfortable seating and have proper presentation facilities such as data projectors, screen, lecterns etc.
4. Have researched and submitted suitable accommodation options with consideration as to cost and proximity to transport and the convention venue.
5. Have researched and submitted a suitable venue for the official dinner on the Saturday evening with accommodation for up to 100 guests
6. An approximate costing of the above must accompany the submission with the following costs estimated;
 - a) Convention attendance with morning coffee break included
 - b) Combined Convention and Dinner costs estimated
 - c) Dinner only costs
 - d) Accommodation alternatives

Details of previous convention costs are available as a guide if required.

The loose time frame for the convention will be September or October 2007.

Your submission must be received no later than February 28th 2007 AEDT to be considered by OCEANIA Executive.

Send submissions to;
Terry Scanlan
Regional Director for OCEANIA
tscanlan@bigpond.net.au

With a copy to;
John Golin
Deputy Regional Director for OCEANIA
jgolin@internode.on.net