



Meeting Minutes

VATPAC Board of Directors

3rd October 2016

1. Call to Order

Greg Barber called to order the regular meeting of the VATPAC Board of Directors at 8:30pm AEST on Sunday, October 16, 2016.

2. Roll Call

Attendees	Initials
Greg Barber – VATPAC1 Director Division	GB
Joel Richters – VATPAC2 Director Operations	JR
Peter Adamos – VATPAC3 Director ATC Training	PA
Zach Biesse-Fitton – VATPAC4 Director IT	ZBF
Paul Tyquin – VATPAC5 Director Events & Communications	PT

3. Votes and Proceedings

Item	Details	Action
1	Remove “Communications” from the title and role description of VATPAC 5.	Passed 5/5
2		

4. Acceptance of Minutes of Previous Meeting

The minutes of the previous meeting were presented/previously presented and a motion made/carried to accept the minutes as presented.

Moved: JR

Seconded: GB

5. Business Arising

5.1 Newsletter/Calendar

New Calendar is ready for publication as soon as event data is transferred to it. TO go live concurrently with new version of the website.

Newsletter has been converted to a new client with so far over 700 subscribers.

5.2 Pilot/ATC Assist

New Pilot Assist is completed and live. ATC Assist is a work in progress however issues identified in the old version have been corrected.

6. Departmental Reports

Departmental reports to be submitted in writing for inclusion in report to VATOCE1.

7. New Business

7.1 Nomination of VATPAC Deputy Director Division (GB)

GB explained that the Deputy Director Division is a nominated role from the existing board members. GB nominated Mr Peter Adamos (VATPAC3) for the role of Deputy Director Division. Peter will assume the duties of VATPAC1 in the absence of Mr Greg Barber.

Moved: GB

Seconded: ZBF

Passed

7.2 Teamspeak Policy (GB)

Teamspeak policy has been updated and published via the website. Suspension lengths have been adjusted and a new clause allowing permanent bans to be reviewed has been included.

7.3 New Website (ZBF)

New single domain website now almost ready for publication. This includes a whole new custom coded events calendar. Still some content to be included but expect the site to be live by the time the minutes of this meeting are published.

Pilot FAQ/Knowledgebase: IT are planning to implement a Pilot FAQ or Knowledgebase on the new website. JR to resource old pilot training modules for information.

Backups: IT stressed that it is not necessary for staff to make backups of parts of the site. The site is fully backed up on a regular basis.

7.4 Airspace Sector Redesign (JR)

JR tabled a map of proposed sector boundaries.

Advantages:

- Aligned boundaries with existing real world boundaries, allowing easier generation from external data sources.
- Aligned sector names and frequencies with real world sector names and frequencies.
- Allows smaller sectors to be identified and created for major events.

Considerations:

- Training resources and documentation
- VATSIM Frequency checks
- Vis Ranges and Radio Ranges for extended coverage
- Sector File Setup
- Effect on Current FSS Policy

Joel to continue to work on the project and report back next meeting.

Moved: GB

Seconded: ZBF

7.5 Communications Structure and Delivery (PT)

PT expressed confusion as to the “Communications” side of his role. The board agreed that most communication is performed by various members of the board on a needs basis within their portfolios.

GB clarified that the position description for VATPAC5 did indeed only refer to communications about events, which could just as easily be covered as an Events requirement.

GB moved that the Board abolish the “Communications” aspect of the role, abolish the position of “Deputy Director Communications (vacant)” and transfer responsibility for the Teamspeak Policy, formerly managed by VATPAC5 under the banner of VATPAC1. Motion to be carried by a 3/5 majority.

Aye: 5

Nay: 0

CARRIED

7.6 Events Staff (PT)

Events team requires an active administrative Deputy Director. PT indicated that the current events team were very good at managing their assigned events portfolios but he lacks a strong deputy leader able to assist with strategic planning and general management.

GB mentioned that this matter had been discussed in the past. PT to discuss roles with current Deputy Director and if necessary, make changes within the team.

7.7 Major Event Support

PT appealed for more support when planning and in the lead-up to major events. The remainder of the board agreed that they would help out where required, when required.

8. Meeting Closed

Meeting closed 10:05pm. Next meeting January 2017.