



## Meeting Minutes

### VATPAC Board of Directors

29<sup>th</sup> July 2016

#### 1. Call to Order

Greg Barber called to order the regular meeting of the VATPAC Board of Directors at 8:05pm AEST on Saturday, July 23, 2016.

#### 2. Roll Call

Attendees	Initials
Greg Barber – VATPAC1 Director Division	GB
Joel Richters – VATPAC2 Director Operations	JR
Peter Adamos – VATPAC3 Director ATC Training	PA
Zach Biesse-Fitton – VATPAC4 Director IT	ZBF
Tracy Shiffman – VATPAC5 Director Events & Communications	TS

#### 3. Votes and Proceedings

Item	Details	Action
1		
2		

#### 4. Acceptance of Minutes of Previous Meeting

The minutes of the previous meeting were presented/previously presented and a motion made/carried to accept the minutes as presented.

Moved: PA

Seconded: JR

## 5. Business Arising

### 5.1 Website

GB commented that website content is still a little static. Welcome message and banner still takes a significant amount of space away from important information and content. ZBF to follow up.

## 6. Departmental Reports

### 1. Director Operations

No change in VA liaison. Policy under review and to be released for comment next month.

AIS – Big changes in AIRAC1606. A huge thanks to the team for compiling the data and having the sector files out on time. Documentation updates to follow in July.

### 2. Director ATC Training

Report from Training Meeting in June.

- Milk Run group training planned to assist new controllers with meaningful observation while receiving some mentoring at the same time.
- Ryan Steffe new Deputy Director ATC Training and to be appointed as Instructor.
- Recent email from training staff member regarding controller quality. Peter to advise staff member to turn such complaints into a learning experience for all.
- PA asked about minimum regular hours and returning controller competency checks. VATSIM GRP prevents both being applied and the onus is on the controller to improve their experience and others by seeking retraining when returning from absence.
- Discussion ensued regarding the use of special airspace within VATPAC. It was agreed that this is not necessary in our region and in fact overused in other regions to the detriment of training progression.

### 3. Director IT

VATSIM changed the alias of the OCEANIA server to AUSTRALIA and this caused some minor connectivity issues.

Website development continues with work being done to further refine the template and make information easier to find.

### 4. Director Events & Communications

Good turn-out for recent events including the Q2 long haul from Israel to Australia with 12 pilots taking part.

Tracy Schiffman winding down commitment and preparing for handover to the incoming Director. A few applicants received for this position and interviews will take place in early July. Discussed a contingency plan should no suitable candidate be found.

## 7. New Business

### 7.1 IT

Website: IT moving back toward a single domain due to logistical issues with maintaining our current multi-domain platform. New template is looking great and we look forward to presenting it to the community in coming months.

Calendar: Problems with current calendar are inability to create recurring events and the need to include the date in the forum post even though it's a calendar event. Plan to look into coding alternative sources and seek professional help from contacts within the board.

Newsletter: Going ok but some issues with formatting and sending out the final version. JR suggested MailChimp as an alternative system. ZBF to investigate.

Domain: Domain expiring. Transferring domain to cheaper provider to occur in July.

SSL Certificate: ZBF introduced this idea and the board agreed that the data we keep locally on the VATPAC site does not warrant SSL. All member logins etc now processed via VATSIM SSO.

Hosting: We have a current agreement to honour and will do so (we have pre-paid for it). Will revisit other options when the renewal of this agreement is due.

Training System: Progressing...

ATC Assist/Ops Tools: Chart search completed but not very well utilised. JR to create website article to sell these tools to controllers and pilots alike.

Map View: ZBF asked if this was still something we wanted. Useful for event planning and information to pilots/controllers about airspace. JR and ZBF to review in July.

Teamspeak: GB reviewing policy. ZBF suggested change of wording from "permanent ban" to "indefinite ban". GB expressed that the ban is still permanent but we can include a clause in the new policy that allows for this ban to be appealed after a given amount of time (~12 months). TS server's address to be changed to teamspeak.vatpac.org. A change to room structure was discussed and it was agreed to leave as is for now.

## 8. Meeting Closed

Meeting closed 9:35pm. Next meeting in the second half of September.